Signing of minutes-4-2026-23.04.26.pdf

This document is digitally signed by:

Sjöstrand-blücher, Maria	5/5/26	with Norwegian BankID
Husby, Øyvind	5/5/26	with Norwegian BankID
Tveiten, Camilla Knudsen	5/13/26	with Norwegian BankID
Skjelstad, Erik	5/18/26	with Norwegian BankID

THIS:

Board i Stiftelsen Trondheim International School

Date: Thursday 4/23/26, 6:00 PM - 7:30 PM (CEST)
Location: Trondheim International School
Meeting type: Fysisk møte

Minutes for Board meeting 4-2026

Participated:
Camilla Knudsen Tveiten, Chair of the Board
Erik Skjelstad, BoD Member
Maria Sjöstrand Blücher, BoD Member
Øyvind Husby, BoD Member
Hope Steen, Head of School

Did not participate:
Anita Utseth, Vice Chair of the Board
Jochen Köhler, BoD Member
Mette Winsnes Råberg, BoD Member

Participated:
Yana Sachylovich, Non-teaching staff representative
Duncan Irving, Parent Committee Representative
Kanako Mori, Secretary of the board
Christine Østerlie, Business Manager

Did not participate:
Peter Knapp, Teaching Staff Representative
Anne Trine Hagfors, Trondheim municipality representative
Ingrid Irving, Student Council Representative

Item 24 - Board call and agenda

The Board call and agenda were approved.

Item 25 - Minutes

The protocol from the 19.03.2026 Board meeting was partially signed prior to the meeting; one signature is still outstanding.

Item 26 - Student School Environment

The results from the UDIR Student School Environment Survey were presented, including a systematic follow-up from 2021-2026. Using the results, goals were created with students.

Decision:

The Board took note of the School Environment survey results.

Item 27 - Head of School Report

The accounting report for February attached.

The March preliminary report was also attached as the official March accounting report from Admento is not finalised. The March 2026 preliminary result report shows that the school is performing slightly better than budget overall. Total income is close to budget, while total costs are somewhat lower than expected, resulting in a stronger operating result.

Overall, the financial situation appears stable, with a positive deviation mainly due to controlled costs and slightly improved margins.

The HoS report includes regular updates as well as an over of §12-4 Psychosocial School Environment cases and Absence Plans in 2025/2026. It also includes an update of progress related to the Sound Audit.

Admin has been working to update the action plan according to the new strategy. This is a living document and will be continuously updated to reflect progress. Please note the actions are written for a 1-3 year period.

Decision:

The Board took note of the information provided in the HoS report.

Item 28 - Approval of Organization Chart

The updated organization chart was presented and reflects the approved strategy. Minor refinements will be made before final approval in the fall.

Decision:

The Board took note of the updated organization chart and the ongoing refinement work.

Item 29 - Approval of annual accounts 2025 (Årsregnskap 2025)

The annual accounts (Årsregnskap) for 2025 and the Board of Directors' report (Styrets årsberetning) have been finalized and audited. The report is prepared in accordance with the requirements in the "Økonomiforskrift til privatskoleloven".

The results show a surplus, which will be transferred to retained earnings. The document will be sent for digital signature.

Decision:

The Board approved the annual accounts for 2025.

Item 30 - NORIS position

NORIS - proposal requiring Board support, further follow-up in the Heads & Board Conference in the fall.

International schools in Norway currently operate independently despite shared frameworks, funding models, and challenges. This fragmentation limits collective influence on policy, funding, and regulatory matters.

NORIS is proposed as a strategic initiative to transition the sector toward a coordinated national model, similar to established associations (e.g., Steiner schools).

The initiative begins as a pilot project with the long-term ambition of forming a permanent association.

Decision:

The Board took note of the NORIS position proposal.

Item 31 - Planning the AGM

The AGM is scheduled for 21 May 2026. It was proposed to start the meeting at approximately 16:30 to encourage better attendance.

Signatures

Signed by Tveiten, Camilla Knudsen
5/13/26, 1:09 PM CEST with Norwegian BankID

Camilla Knudsen Tveiten
Chair of the Board

Signed by Skjelstad, Erik
5/18/26, 2:19 PM CEST with Norwegian BankID

Erik Skjelstad
BoD Member

Signed by Sjöstrand-blücher, Maria
5/5/26, 11:54 AM CEST with Norwegian BankID

Maria Sjöstrand Blücher
BoD Member

Signed by Husby, Øyvind
5/5/26, 10:34 PM CEST with Norwegian BankID

Øyvind Husby
BoD Member