

# Signing of protokoll-2-2024-16.04.24.pdf

**This document is digitally signed by:**

Trygve Bragstad	4/23/24	with Norwegian BankID
Thale Herbertson	4/22/24	with Norwegian BankID
Bård Wathne Tveiten	4/22/24	with SMS one-time code
Erik Skjelstad	4/24/24	with SMS one-time code
Therese Nøst	4/22/24	with Norwegian BankID
Stine Solberg	4/22/24	with SMS one-time code



Digitally signed with styreplan.no. See embedded attachment for extensive documentation.

Date: Tuesday 4/16/24, 6:00 PM - 8:00 PM (CEST)  
Location: Digitalt  
Meeting type: Regular meeting

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## Protocol for Board meeting 2-2024

### Meeting purpose:

Rearranged regular board meeting

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### Participated:

Trygve Bragstad, Chair of the Board  
Bård Wathne Tveiten, Vice Chair of the Board  
Erik Skjelstad, BoD Member  
Stine Solberg, BoD Member  
Therese Nøst, BoD Member

Thale Elisabeth Gray Herbertson, Head of School  
Alberto Valle, Teaching Staff Representative  
Benjamin James Dean, Non-teaching staff representative  
Linda Kristiansen, Parent Committee Representative  
Hope Steen, Secretary of the board

### Did not participate:

Jochen Köhler, BoD Member  
Mette Winsnes Råberg, BoD Member

Anne Trine Hagfors, Trondheim municipality representative  
Kristine, Student Council Representative

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## Issue 9 - Board call and agenda

The Board approved the board call and agenda.

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## Issue 10 - Minutes 1-2023

### Decision:

 The Board approved the previous meeting's minutes.

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## Issue 11 - Previous decisions and tasks

No update.

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## Issue 12 - Annual accounts

### Decision:

 The Board approved the annual accounts, including the BoD's notes and department accounts.

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## Issue 13 - AGM Planning

The Nomination Committee requested a postponement of the AGM if they were unable to nominate a Chair of the BoD by the end of Business Wednesday 17th April.

### Decision:

 The Board approved a postponement of the AGM as per the Nomination Committee's request.

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## Issue 14 - Head of School Report

The Board took note of the Head of School report.

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## Issue 15 - IB Evaluation feedback

The Board took note of and celebrated the IB Evaluation Feedback. The Board requested that the leadership ensures staff are thanked and celebrated at the end of year staff social.

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## Issue 16 - Head of School recruitment process update

Oral update. The Head of School search attracted 20 applications with a number of strong candidates in the pool. Finalist interviews took place today, Tuesday 16th April. The Search committee planned to make a decision next week.

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## Issue 17 - Review as per BoD annual wheel - Feb

The Board took note of the Professional Development plan and the current Organisation Chart.

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## Issue 18 - 2023 Annual HSE report

The Board took note of the annual HSE report.

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## Issue 19 - Miscellaneous

No items raised.

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## Signatures

*Signed by Trygve Bragstad  
4/23/24, 2:13 PM CEST with Norwegian BankID*

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**Trygve Bragstad**  
Chair of the Board

*Signed by Bård Wathne Tveiten  
4/22/24, 4:46 PM CEST with SMS one-time code*

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**Bård Wathne Tveiten**  
Vice Chair of the Board

*Signed by Erik Skjelstad  
4/24/24, 1:53 PM CEST with SMS one-time code*

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**Erik Skjelstad**  
BoD Member

*Signed by Stine Solberg  
4/22/24, 1:52 PM CEST with SMS one-time code*

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**Stine Solberg**  
BoD Member

*Signed by Therese Nøst  
4/22/24, 4:50 PM CEST with Norwegian BankID*

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**Therese Nøst**  
BoD Member

*Signed by Thale Herbertson  
4/22/24, 1:47 PM CEST with Norwegian BankID*

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**Thale Elisabeth Gray  
Herbertson**  
Head of School