

Board in Stiftelsen Trondheim International School



Board meeting 5-2023

8/24/23, 11:30 AM - 4:00 PM (CEST)

Board meeting & seminar 2023, møtet starter med lunsj kl 11.30

Scandic Nidelven

Minutes

Participated

Trygve Bragstad, chair of the board

Bård Wathne Tveiten, vice chair of the board

Erik Skjelstad, bod member

Jochen Köhler, bod member

Mette Winsnes Råberg, bod member

Stine Solberg, bod member

Therese Nøst, bod member

Thale Elisabeth Gray Herbertson, head of school

Benjamin James Dean, non-teaching staff representative

Did not participate

Alberto Valle, teaching staff representative

Meeting purpose:

To develop the school's Communication Plan; to gain an understnaidng and overview of the IB curriculum and evaluation process

40 Board call and agenda



The Board approved the board call and agenda.

41 Introductions of new board members

Information item - round table introductions.

42 Brief status update - HoS



The Board took note of the HoS update.

43 Introduction to IB



The Board took note of the Coordinators' presentation.

44 IB Evaluation

The Board was informed of the IB Evaluation cycle and the Board's expected involvement in the self evaluation process. Due to the lack of prior information and with four new Board members recently in place, the Board was not in a position to begin the self evaluation process during this meeting.



The Board took note of the Coordinator's presentation. The IB Coordinators and Acting Head of School will propose a schedule for providing the Board with the necessary information and suggestion for the Board's participation.

45 Communication Plan

The Administration will continue short term marketing e.g. social media, contact with companies who make international hires with the intention of boosting student numbers ahead of October 1st. Board members to share contact details of HR contacts and similar.



Acting Head of School, Therese Nøst and Chair of Board to communicate on the formulation of a proposed communication plan.

46 Board of Directors Annual Wheel



The Board approved the proposed BoD Annual Wheel.

47 Board meeting dates 2023/24



The board approved the proposed meeting dates for 2023/24.

48 Miscellaneous

No items raised.

*Signed by Trygve Bragstad
9/21/23, 2:13 PM CEST
using Simple signature
confirmed with SMS one-time
password*

Trygve Bragstad
Chair of the Board

*Signed by Bård Wathne
Tveiten
9/22/23, 9:09 AM CEST
using Norwegian BankID
(advanced electronic)*

Bård Wathne Tveiten
Vice Chair of the Board

*Signed by Erik Skjelstad
9/9/23, 3:04 PM CEST
using Norwegian BankID
(advanced electronic)*

Erik Skjelstad
BoD Member

*Signed by Jochen Köhler
9/21/23, 3:47 PM CEST
using Norwegian BankID
(advanced electronic)*

Jochen Köhler
BoD Member

*Signed by Mette Winsnes
Råberg
9/14/23, 8:37 AM CEST
using Norwegian BankID
(advanced electronic)*

Mette Winsnes Råberg
BoD Member

*Signed by Stine Solberg
9/14/23, 2:00 PM CEST
using Norwegian BankID
(advanced electronic)*

Stine Solberg
BoD Member

*Signed by Therese Nøst
9/12/23, 8:57 PM CEST
using Norwegian BankID
(advanced electronic)*

Therese Nøst
BoD Member