
Minutes from board meeting 2-2023

Organization	Stiftelsen Trondheim International School
Meeting number	2-2023
Date	Wednesday, March 15, 2023
Time	6:00 PM - 8:00 PM
Location	Festningsgata 2
Procedure	Regular meeting

Participated

Trygve Bragstad (*Chair of the Board*), Therese Nøst (*Vice Chair of the Board*), Øyvind Fries (*BoD Member*), Linda Anita Haugen (*BoD Member*), Aase Müller (*BoD Member*), Hilde Wennberg (*Teaching Staff Representative*), Benjamin James Dean (*Non-teaching staff representative*), Caroline Cheng (*Parent Committee Representative*), Thale Elisabeth Gray Herbertson (*Secretary of the board*), Quentin Jeremy Guillaume Branlat

Lawful absence

Stine Solberg (*BoD Member*), Agneta Amundsson (*Head of School*), Anne Trine Hagfors (*Trondheim municipality representative*)

Issue 10 Board call and agenda

Opening of meeting

Decision

Approved

Issue 11 Minutes 1-2023

Approval and signature

Decision

Approved

Issue 12 Previous decisions and tasks

Update

Decision

No comments

Issue 13 Financial report January 2023

Update

Decision

The board takes note of the financial report for January 2023

Issue 14 Head of School Report

Update

Decision

The board takes note of the Head of School report

Issue 15 Placement of liquid funds

Decision

Decision

Postponed until next board meeting

Issue 16 Admissions regulations

Decision

The admissions regulations must state clearly the max student number. The max student number is to be updated from 200 to 230.

Decision

Approved

Issue 17 AGM Planning

Discussion

Alter AGM invitation to request that nominations are sent to the chair of the nomination committee, not the chair of the board.

Decision

AGM invitation approved with alteration.

Issue 18 Strategy Agenda June 2023

Decision

Decision

Therese Nøst will prepare and a suggested plan/overview for the board seminar.

Issue 19 2022 Annual HSE report

Discussion

Ensure the emergency preparedness plan is well understood and a toolkit exists for crisis scenarios.

Decision

The board takes note of the annual HSE report.

Issue 20 Constitution

Decision

Decision

Deputy Head of School, Thale Herbertson is constituted to the role of Head of School/daglig leder until such a time that Agneta Amundsson returns to the role in 100% capacity.

Acting Head of School/daglig leder is given the authority to purchase support services as required within the boundaries of the Deputy Head of School salary. Board permission must be sought for expenditure beyond this limit.

Issue 21 Miscellaneous

Non planned issues

- Student Council feedback/requests re raising concerns, school garden, chairs and ski day.
- Teacher enquiry about potential school property at Brøset.
- This was the final board meeting for Linda, Øyvind and Aase.

Decision

- The board takes note of the student rep's information and encourages a dialogue and development of procedures with leadership.

- Not relevant at this point due to finances.

- The board thanks Linda, Øyvind and Aase for their time and commitment.

Location:

Date:

*Signed 3/29/23 by Bragstad,
Trygve using BankID.*

*Signed 4/12/23 by Nøst,
Therese using BankID.*

*Signed 3/27/23 by Fries,
Øyvind using BankID.*

Trygve Bragstad
Chair of the Board

Therese Nøst
Vice Chair of the Board

Øyvind Fries
BoD Member

*Signed 3/29/23 by Haugen,
Linda Anita using BankID.*

*Signed 3/28/23 by Müller, Aase
using BankID.*

*Signed 3/28/23 by Solberg,
Stine using BankID.*

Linda Anita Haugen
BoD Member

Aase Müller
BoD Member

Stine Solberg
BoD Member
(minutes read)