
Minutes from board meeting 1-2023

Organization	Stiftelsen Trondheim International School
Meeting number	1-2023
Date	Wednesday, February 15, 2023
Time	6:00 PM - 8:00 PM
Location	Festningsgata 2
Procedure	Regular meeting

Participated

Trygve Bragstad (*Chair of the Board*), Therese Nøst (*Vice Chair of the Board*), Øyvind Fries (*BoD Member*), Aase Müller (*BoD Member*), Stine Solberg (*BoD Member*), Agneta Amundsson (*Head of School*), Hilde Wennberg (*Teaching Staff Representative*), Benjamin James Dean (*Non-teaching staff representative*), Caroline Cheng (*Parent Committee Representative*), Anne Trine Hagfors (*Trondheim municipality representative*), Thale Elisabeth Gray Herbertson (*Secretary of the board*), Quentin Jeremy Guillaume Branlat

Lawful absence

Linda Anita Haugen (*BoD Member*)

Issue 1 Board call and agenda

Opening of meeting

No comments.

Decision

Approved.

Issue 2 Minutes 9-2022

Approval and signature

No comments.

Decision

Approved.

Issue 3 Previous decisions and tasks

Update

No comments.

Issue 4 Head of School Report

Update

Economy: plan to place 6 million NOK across 3 high interest, low risk accounts (to ensure the amounts are covered by state insurance). SS to create list of six banks to request offers from. With and without 'fast rente'. To be raised as its own issue in the next board meeting.

Decision

The board takes note of the Head of School report.

Placement of 6 million NOK to be discussed as own item in the next board meeting.

Issue 5 Financial Report

Update

Decision

The board takes note of the Financial Report.

Issue 6 Nomination Committee Specifications

Decision

Board preference to replace the outgoing competencies with new members with similar areas of expertise. Maintain a professional profile.

School background and financial background needed to replace outgoing members.

Possible focus on kommune employees or those connected with ungdommens bystyre/working with youth engagement in Trondheim. Also people working with international recruitment (Expat Mid-Norway, Onboard Norway)

Keep a spot open (6 not 7) in order to be able to pull in needed competency.

Decision

The Board preference is to replace the outgoing competencies with new members with similar areas of expertise. The Board should maintain a professional profile.

Issue 7 Board annual plan 2023

Discussion

Decision

The Board approved the presented meeting plan.

Meetings can be held on Teams when there are few/straightforward items.

Admin to send out monthly financial report, regardless of whether or not a board meeting is being held.

June BoD seminar agenda to be set in March board meeting.

Issue 8 Board Evaluation

Discussion

Decision

The Board evaluation is to run in December with the new board in place.

The Board annual wheel is to be discussed in June seminar.

Issue 9 Miscellaneous

Non planned issues

No items raised.

Location:

Date:

*Signed 2/27/23 by Bragstad,
Trygve using BankID.*

*Signed 2/24/23 by Nøst,
Therese using BankID.*

*Signed 3/15/23 by Fries,
Øyvind using BankID.*

Trygve Bragstad
Chair of the Board

Therese Nøst
Vice Chair of the Board

Øyvind Fries
BoD Member

*Signed 2/28/23 by Müller, Aase
using BankID.*

*Signed 2/27/23 by Solberg,
Stine using BankID.*

Aase Müller
BoD Member

Stine Solberg
BoD Member