

Protocol Extraordinary School Board meeting

05.10.2016 at 19:00, Staff room

Attendees

Board members (ref THIS bylaws § 6)

May Liz Bjørnevik Tho, Henrik Kierulf (absent), Tone Muthanna (present until the case 49/2016 was handled), Cathrine Skonhoft, Adlan Elmurzajev, Virginia Neilsen

Board representatives (ref. The Independent School act § 5-1)

Jannicke Akse	Trondheim kommune (absent)
Frida Seternes	Student representative
Sikander Basit	Deputy student representative
Kjersti Holmviik	PC president (attended by Facetime)
Sima Haddadin	Teaching staff representative (arrived at 19:45)
Mascha Meland	School support staff representative
Agneta Amundsson	Head of School



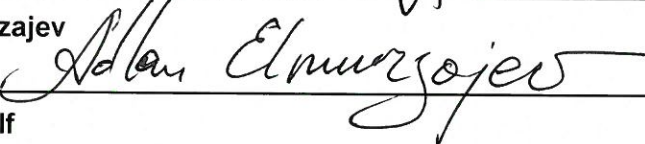


Other attendees

Christine Østerlie	Business Manager
Kanako Mori	Confidential Secretary

Opening		Responsible
Opening and welcome	Opened at 19:15, the BoD approved that the BoD expert Frode Solberg is present at this BoD meeting.	MLBT
Approval of the meeting call and agenda. Addition of relevant items to the agenda upon request	The call was sent out on time. The agenda with supporting documents were sent out on 4th of October 2016.	MLBT
Approval of the protocol from the last meetings	The protocol from the BoD meeting on 22.09.2016 is approved and signed by the present BoD members.	KM/MLBT
Matters for decision		
49/2016 Financial situation and need for immediate action	Suggestion for Decision:	AA/TM

	<p>The school will close the food program offered through the canteen service to staff and students, with effect as soon as possible. This is in line with the strategy to focus on the core activities of the organization.</p> <p>The administration and the BoD must in cooperation ensure that the process following the decision is based on an open and clear dialogue adhering to guidelines and regulations in the Work Environment Act. The administration will present an implementation plan to the BoD at the next ordinary BoD meeting on the 19th of October. The BoD requests the administration to finalise the implementation by 1st of February 2017. All deviations from this plan should be reported to the BoD. The financial implications of the decision will be taken into consideration when presenting the budget for 2017.</p> <p>The BoD gives the administration the mandate to revisit the options for a food program in a form that is financially sustainable for the school at a later point with secured future operation and a stable financial status.</p> <p>The decision is approved by the BoD unanimously (5 voting members, 5 votes).</p>	
<p>43/2016 Extraordinary Annual Meeting</p>	<p>Suggestion for decision:</p> <p>The Board of Directors will call for an Extraordinary Annual General Meeting. The Chair of the Board is given the mandate to set the date and time for the meeting in collaboration with the Head of School.</p> <p>The decision is approved by the BoD unanimously (4 voting members, 4 votes).</p>	<p>MLBT</p>
<p>50/2016 Offer from Albagruppen</p>	<p>Suggestion for decision:</p> <p>The Board of Directors ask Albagruppen to extend the deadline 15th October to give the Board more time to look into the presented offer before the next ordinary BoD meeting 19. October.</p> <p>The decision is approved by the BoD unanimously (4 voting members, 4 votes).</p>	<p>MLBT</p>

Matters for information		
43/2016 Extraordinary Annual Meeting Information from Nomination Committee	Oral information	MLBT
01/2015 Audit report UDIR	Oral information	MLBT

Signatures for approval of the protocol	Date
May Liz Bjørnevik-Tho Chairman of the Board 	5/10/16
Cathrine Skonhoft Vice Chairman 	5/10/16
Adlan Elmurzajev Board member 	05.10.2016
Henrik Kierulf Board Member -absent-	
Tone Muthanna Board Member 	5/10/16
Virginia Neilsen Staff Voting Member 	5/10/2016

Trondheim, Date 05.10.2016