

**Protocol**  
**School board meeting**  
04th of April 2016 at 20:00, Staff room

**Attendees**

Board members (ref THIS bylaws § 6)

Arne Braatas, Henrik Kierulf, Tone Muthanna, Cathrine Skonhoft, Hege J. Tunstad, May Liz Bjørnevik Tho, Virginia Neilsen

Board representatives (ref. Privat school act § 5-1)

|                          |                                     |
|--------------------------|-------------------------------------|
| Jannicke Akse            | Trondheim kommune- absent           |
| Saman Sedarti            | Student representative-absent       |
| Elizabeth Christine Alia | PC representative                   |
| Sima Haddadin            | Teaching staff representative       |
| Mascha Meland            | School support staff representative |
| James Hamilton           | Head of School                      |

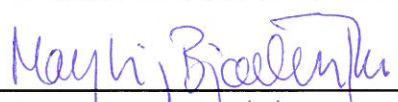
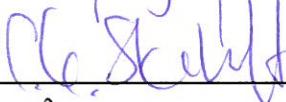
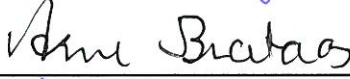

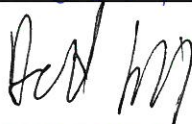

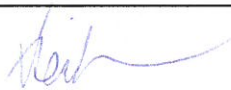
Other attendees

|                    |                         |
|--------------------|-------------------------|
| Christine Østerlie | Business Manager-absent |
| Kanako Mori        | Confidential Secretary  |

| Opening   | Attachment  | Responsible |
|---|---|-------------|
| Opening and welcome   |   | MLBT        |
| Approval of the meeting call and agenda.<br>Addition of relevant items to the agenda upon request | The call was sent out with a short notice for this BoD meeting. EA<br>Adjustment to the agenda was made.<br>Additional item, 01_2015 Tilsyn-Udir: Forhåndsvarsel<br>The Board has received a warning for revoking the school's license.   | MLBT        |
| Approval of the protocol from the last meetings   |   | MLBT        |
| <b>Open matters</b>   |   |             |
| 01_2015 Udir: Forhåndsvarsel  | The school has received a pre-warning from Udir concerning that they have the intention to revoke the school's approval.<br>The BoD asks that the letter from Udir will be sent out to all employees, parents, students and staff (the whole school body), as soon as the school checks with a lawyer from Abelia regarding appeal rights, processing time (the timeline needs to be clarified before sending out).<br><br>Parents have the opportunities to ask any questions at the upcoming Open house meeting 7th of April. This will be communicated to parents when the letter is sent out. | MLBT        |

|  |   |      |
|--|---|------|
|  | The preschool BoD needs to be informed about the pre warning.<br>The press release to various stakeholders will be prepared.<br>The cost regarding the legal support are covered in the budget. |      |
| 17/2016 AGM school year<br>2015-2016   | Call and agenda for AGM were presented.<br>The AGM will take place as planned.  | MLBT |
| <b>Matters for decision</b>            |   |      |
| Set a new BoD meeting date             | The date for the next BoD meeting will be set as soon as possible.  | MLBT |
| <b>Matters for information</b>         |   |      |
| 48/2015 Recruitment of daglig<br>leiar |   | MLBT |

Trondheim, Date 04.04.2016

| Signatures for approval of the protocol   | Date       |
|---|------------|
| <b>May Liz BjørnevikTho</b><br>Chairman of the Board<br> | 26/4-16    |
| <b>Cathrine Skonhoff</b><br>Vice Chairman<br>            | 26/4-16    |
| <b>Arne Brataas</b><br>Board Member – PC Chair<br>       | 4/5-2016   |
| <b>Hege J. Tunstad</b><br>Board member<br>               | 4/5-16     |
| <b>Henrik Kierulf</b><br>Board Member<br>                | 4/5-16     |
| <b>Tone Muthanna</b><br>Board Member<br>                 | 26/4-16    |
| <b>Virginia Neilsen</b><br>Staff Voting Member<br>       | 26-04-2016 |